

# Governance Model

The Fastman Governance Model provides a framework around which Fastman manages client engagements, ensuring consistent quality of delivery and applying sound Business Assurance practices to those engagements. It is a pragmatic model addressing the needs of internal business management and client facing Project Management (scope, quality, cost management etc) within a single integrated model appropriate to an organisation of Fastman's size and profile.

Use of the methods, tools, processes and templates provided by the model is compulsory by Fastman staff and contractors in all engagements.

The Fastman Governance Model ensures that our engagements are executed by Fastman in a manner consistent with our company objectives. These are:

- A reliable, quality driven and pragmatic service organisation based around technical expertise, well defined process, and a clear engagement model.
- Medium to long term outcomes both for ourselves and our clients, balanced by the practical need to develop and maintain a strong balance sheet and a good return to our shareholders

The model contains several key components and the policies and procedures in place around these. This includes general business practices and material, for example the use of standard Fastman templates, and specific methods and strategies for addressing aspects of a typical engagement such as ongoing support and client test and acceptance.

The FCS Governance Model consists of three main streams or functions, which apply to all phases of a project:

- Project Management
- Business Assurance
- Review Points or "Gates"

# Governance Model

## Project Management

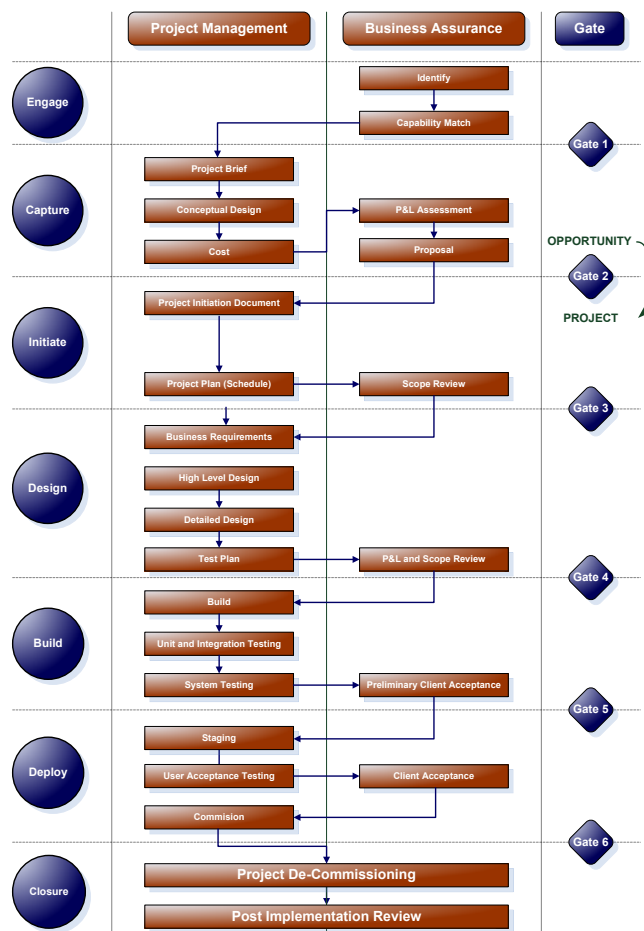
Project Management ensures successful delivery of a project by applying planning, organization and resource management methods. Fastman utilises the PRINCE2 Project Management methodology combined with our own Governance model which overlays PRINCE2 with complimentary processes, tools and templates.

## Business Assurance

Business assurance is core to any well defined engagement methodology and ensures that an engagement is focused on key deliverables and client outcomes. It also provides a common basis for the capture and sharing of key engagement measurements (risk, financial, client acceptance of deliverables and approvals) and peer quality or technical reviews.

## Review Points or "Gates"

The Gates provide a common points where Fastman and our clients sign-off and approve each phase of an engagement.



Fastman Consulting and Solutions is a Platinum member of the Open Text Global Partner Program. Based in Melbourne Australia our consultants have over 35 years experience implementing, supporting and extending Open Text ECM systems.

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