

Fastman Consulting and Solutions

# Bulk Data Manager for Document Controllers

Good document management is part of every well-run construction and engineering project, and the project's Document Controllers are central to maintaining accuracy, efficiency, minimizing risk and keeping projects on track. Providing Document Controllers with the tools they need to do their job is essential.

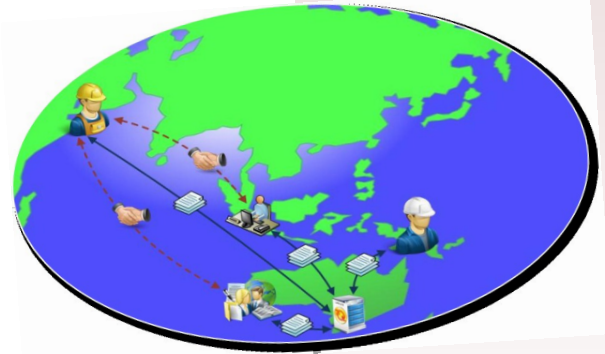
The OpenText ECM Suite provides an ideal platform for the storage, processing and management of project documents throughout the project and beyond. However the tools provided to document controllers out of the box are generic and do not necessarily address their specific needs. Projects are also often undertaken in locations with limited infrastructure, remote from corporate systems and with limited access to network and web resources.

## Reduced Operating Costs and Improved Efficiency

The Fastman Bulk Data Manager for OpenText Content Server has been developed to address these issues by providing document controllers with a set of tools that addresses their specific needs. It reduces the time taken to load, manage and maintain documents, facilitates seamless integration with related processes such as Transmittals, and enables document controllers to operate effectively regardless of their location relative to other project members and corporate systems.

For Program Managers it allows document control functions to be centralised and located where most effective, regardless of project or project team member locations and at the same time transparently comply with corporate and contractual requirements for document control and retention.

Project costs are controlled with documents easily accessible during the project and after completion. By leveraging a leading global ECM system issues such as IP and post completion archiving are easily addressed.



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# Bulk Data Manager for Document Controllers

The Fastman Bulk Data Manager for Document Controllers provides:

- An interactive application for Document Controllers to bulk import documents and bulk update document attributes in OpenText Content Server
- A single Document Controller interface to multiple Content Server systems
- Five core functions: Load Stubs, Load Versions, Load with Attributes, Update Attributes, and Add to Collection
- The ability to update attributes to multiple documents in multiple locations simultaneously
- Works with and requires the OpenText Object Importer module
- The ability to integrate seamlessly with OpenText Transmittals
- Full respect for Content Server permissions, audit trail and other core functionality
- An administration interface to allow system administrators to centrally control access and deployment
- A fully supported toolset that is easy to install, easy to deploy and easy to maintain

Bulk Data Manager (BDM) is a smart client application built using C# and .NET Framework v4.0. It is deployed to the client using Microsoft's ClickOnce deployment model. It is supported on:

- OpenText Content Server 9.7, 9.7.1 and Content Server 10
- MS SQL Server 2000, 2005 and 2008, Oracle 9g,10g and 11g
- Livelink Object Importer 6.0.0 and 6.1.0
- Windows Server 2003 and 2008 with IIS6 and IIS7
- Windows XP, Windows 7, MS Office Excel 2003, 2007 and 2010

Fastman Consulting and Solutions is a Platinum member of the OpenText Global Partner Program. Based in Melbourne Australia our consultants have over 50 years experience implementing, supporting and extending OpenText ECM systems.

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