

Fastman Consulting and Solutions

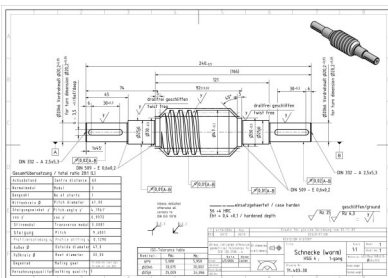
Document Lifecycle Management for Engineering and Resources

Fastman's Document Lifecycle Management for Engineering and Resources (DLM4ER) is a packaged full lifecycle solution for documents, drawings and associated business processes. Developed in conjunction with leading engineering organisations, it leverages OpenText's proven ECM Suite 2010 and Fastman's Bulk Data Manager for Document Controllers to provide an end to end solution before, during and after project completion.

DLM4ER's industry proven out of the box configuration allows for rapid application implementation. It uses Fastman's knowledge of standard transmittal processes to operationalise customer documents, cover sheets and metadata, into a well structured management model, allowing for an early realisation of efficiency gains and control of drawings and business processes.

The offering of a "ready to start" but fully customisable and well structured drawing and transmittal management system will meet the needs of both users and document controllers and provide them with full control over their content, and the ability to use existing standards for cover sheets and document numbering schemas.

Using DLM4ER, organisations can meet their industry regulatory and internal compliance standards, improve efficiencies by reducing time and effort spent on managing documentation and provide quality assurance through a portfolio of reporting and auditing features, and genuinely manage controlled documents from creation to transmittal and beyond.



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Document Lifecycle Management for Engineering and Resources

Document Lifecycle Management for Engineering and Resources (DLM4ER) is based on a combination of OpenText's ECM Suite 2010, Fastman's Bulk Data Manager for Document Controllers, and Adlib Express for PDF Rendering, and ResonateKT's WebReports.

Standard forms, reports, metadata, categories, and management processes are incorporated into Fastman's standard configuration, but it can also be modified to meet the needs of the business by including corporate styles, numbering, naming schema, and templates such as existing cover sheets.

Key features of the DLM4ER offering include the ability to:

- deploy a customisable, out of the box, drawing lifecycle management system with a significantly shortened implementation timeframe compared to a "ground up" build
- load singular or multiple documents into the system with bulk metadata management
- automate the process of uploading new versions of documents already in the system, finding and matching the current version with the document numbers
- provide inheritance of existing permissions, document categories and classifications
- access reports based on events and objects in the transmittal process that require action or are overdue etc.
- use standard numbering and naming schema
- bulk update metadata for project and other document
- automatically create PDF versions of transmittal documents as required and
- provide accurate information about documents and transmittals

The service included in this offering is a complete end to end deployment of the DLM4ER system from design verification to incorporate customer specific needs, through go live and post implementation support.

DLM4ER is the ideal tool set to compliment and support your engineering project document control needs throughout the project lifecycle and beyond.

**13 William St
Cremorne Victoria 3121
P.O. Box 156
Surrey Hills Victoria 3127
Australia**

**Phone: +61 3 9274 3900
Fax: +61 3 9274 3999
E-mail: sales@fastman.net.au
Web: www.fastman.net.au**

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