

Fastman Consulting and Solutions

Permissions Manager for OpenText Content Server™

The permission model is an integral component of the Content Server architecture. The permission model ensures people can access the content they need to work with, but also restricts access to sensitive content. Regardless of the model that is implemented, managing the permissions structure is extremely important.

OpenText Content Server provides a limited set of tools for managing permissions, and most of them are focused on managing permissions on a single item, or for a single user or group. For larger folder structures and user/group structures these limitations become more and more problematic.

The **Fastman Permissions Manager** extends the tools standard Content Server offers by introducing a **Permission Overview** function, available for Folders, Projects and other containers, which acts as a new central dashboard giving the user a 'birds eye' view of permissions allowing for effective analysis and management.

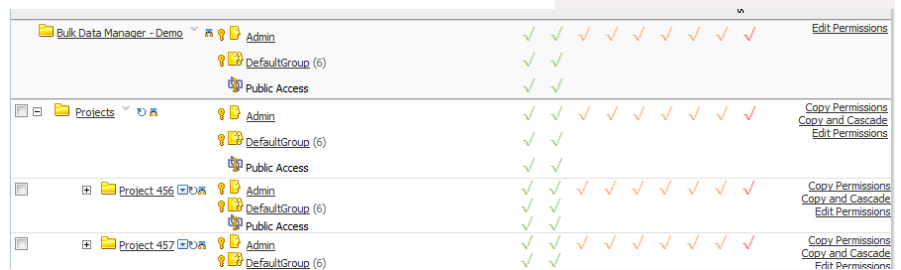
Permission viewing

The **Permissions Manager** function features an expandable tree view, giving detailed permission information for each item.

The overview provides complete permissions visibility and transparency into the entire folder structure selected.

The **User Filter** option and the **Effective Permissions** view allow users to see how permissions are set for a specific user or group, either directly or via group inheritance. When clicking on a group name, the parent and child groups and subgroups are displayed in an expandable tree view, giving users direct insight in the **Group Hierarchy**.

Permissions Manager is fully functional with **Records Management** and allows for Confidential or Official items to be handled according to your enterprise RM model.



Item	Admin	DefaultGroup (6)	Public Access	Actions
Bulk Data Manager - Demo	✓	✓	✓	✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ Edit Permissions
Projects	✓	✓	✓	Copy Permissions Copy and Cascade Edit Permissions
Project 456	✓	✓	✓	Copy Permissions Copy and Cascade Edit Permissions
Project 457	✓	✓	✓	Copy Permissions Copy and Cascade Edit Permissions



Complete Content Management

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Permissions Management

From the Permissions Manager page, a set of tools is available to quickly make corrections to the permissions structure. Each item features an **Edit Permissions** action, which shows the item's permissions for all users and groups on a single page and allows editing these permissions all at once.

User/Group	See	Contents	Modify	Edit Attributes	Add Items	Reserve	Delete Versions	Delete	Edit Permissions
Admin	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
DefaultGroup (6)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Public Access	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The **Replace Permissions** action is a powerful tool which copies the complete set of permissions from the top level item to the selected lower level items. The powerful **Replace and Cascade** action allows permission changes to be cascaded down multiple parent and child items in one bulk action with the option to select the number of levels (**Limit Levels**) in the hierarchy to apply the changes to. Both the above functions have a **Copy** alternative which allows the selection of one or a combination of Owner, Owner Group, Public Access and the ACL list permissions to be copied.

The **Replace User** function makes it possible to seamlessly replace a user in the permissions lists with another user. One very useful feature is the ability to select deleted users as well.

Group	Group
DefaultGroup	DefaultGroup
DefaultGroup	DefaultGroup
Regional Sales	Regional Sales
Test Group 2	PM Project
Copy Groups	Copy Groups

Function to **Compare** and **Copy Group Membership** between different users and to easily add a user to multiple groups. Other features are context-sensitive **online help** and full **support for Informative Graphics Brava!** Permissions.

Permissions Manager comes as an installable module for Content Server 9.7.x and 10.x. An administration page allows you to turn specific features on or off and functionality can be granted to all users or to only selected users and groups.

Fastman Consulting and Solutions is a Platinum member of the OpenText Global Partner Program. Based in Melbourne Australia our consultants have over 50 years experience implementing, supporting and extending OpenText ECM systems.

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